

United Nations

*Job Opening for Position requiring official secondment
from national governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peacekeeping operations*

Post Title and Level: Police Liaison Officer, P-3
Organizational Unit: United Nations Interim Administration Mission in Kosovo
Duty Station: Pristina
Reporting To: Senior Police Adviser, UNMIK
Duration: 12 Months (Extendible)
Deadline for applications: 01 April 2020
Job Opening number: UNMIK-35766-2019

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES:

Under the guidance and direction of the Senior Police Adviser (SPA) the incumbent will coordinate all activities within the Operations Liaison Unit and serve as deputy to the SPA. The Police Liaison Officer provides support to the administrative and managerial planning processes of the UN Police Component of UNMIK with regards to the mission's mandate and work plan. She/he is in charge of all UNPOL's internal planning, with respect to emerging requirements based on situation reports. The incumbent provides expertise to the implementation of projects or any kind of reporting.

Within the limits of delegated authority, the Police Liaison Officer will be responsible for, but not limited to, the performance of the following duties:

- Deputizing the Senior Police Adviser
- Supervising all staff within the Operations Liaison Unit
- Monitoring law enforcement issues across Kosovo and specified areas in Kosovo by providing relevant information through proper reporting and ad-hoc activities whenever needed
- Providing strategic and operational advice to the Senior Police Adviser (SPA),
- Managing project activities and report drafting
- Interfacing on a daily basis with relevant counterparts in the UN, International Organizations and local authorities to ensure a coordinated, consistent, smooth and transparent communication process.
- Establishing and maintaining good working relations with government officials in the Mission area on matters related to the implementation of the mandate and identified strategies.
- Establishing and keeping contacts with relevant respective representatives of Kosovo Police (central and regional level), Kosovo's Forensic Agency, Kosovo Academy for Public Safety and Police Inspectorate of Kosovo on operational matters in rule of law area.
- Collecting information about international police activities in assigned areas to identify possible gaps and to prepare proposals of needful decisions.
- Providing inputs to SPA reports to SRSG and on the UNPOL activities in all areas of responsibility areas and other documents pertaining to law enforcement matters.

- Providing input to planning, implementation and reporting regarding Programmatic Activities/Projects
- Providing substantive expertise to meetings involving or related to the Mission mandate implementation; to plan and allocate work assignments.
- Ensuring that the activities are carried out in a timely manner and are coordinated with the work of different areas within the Mission and with other UN departments and agencies.
- Performing tasks and assuming other responsibilities as assigned by the UNMIK Senior Police Adviser.

COMPETENCIES:

Professionalism: Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Knowledge and understanding of theories, concepts and approaches relevant to democratic policing and law enforcement. Outstanding expert knowledge in the technical field of work in general and in the specific areas being supervised. Ability to apply technical expertise to resolve police related issues and challenges. Strong analytical skills, and experience in information collection and management.

Planning and organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits inputs by genuinely valuing other's ideas and expertise; is willing to learn from others; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

QUALIFICATIONS:

Education: Advanced university degree (Master's degree or equivalent) in one or more of the following disciplines: Law, Criminal Justice Administration, Policing, Security Studies, Business or Public Administration, International Relations, Development Studies (particularly in law enforcement) or other relevant field. A first level university (bachelor) degree with a combination of relevant professional level experience in law enforcement, including police operations and administration, may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other law enforcement training institution is required.

Experience: A minimum of 5 years (7 years in absence of advanced degree) of relevant progressive responsible experience in law enforcement in a field associated with police administration, organizational and resource management, strategic planning and policy development, integrated analysis, crime analysis, intelligence or criminal investigations is required. Previous experience in UN peacekeeping mission(s) or other international missions/organizations at field or HQ level is an advantage.

Rank: Major/Chief Inspector, equivalent or higher.

Language: Fluency in spoken and written English is required. Knowledge of a second UN language is an asset. Knowledge of Serbian and/or Albanian language is desired.

Preference will be given to equally qualified women candidates.

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<http://www.un.org/en/peacekeeping/sites/police>